BACP02

Exam Preparation Course
  - Certified Business Analysis
  Professional (**CBAP®**)
  - Certification of Competency
  in Business Analysis
  (**CCBA**) Exam Preparation Course

projex
GROUP

COURSE LENGTH:

4 Days / 28 PDUs

COURSE DESCRIPTION:

Prepare participants to take Certified Business Analyst Professional (CBAP®) or the Certification of Competency in Business Analysis (CCBA) exam based on the BABOK®v2.0 Edition from the International Institute of Business Analysis (IIBA). In the evolving world of Business Analysis, there is an increasing demand for effective and experienced Business Analysts who have obtained the IIBA Certified Business Analyst Professional (CBAP®) or the Certification of Competency in Business Analysis (CCBA) designation.

WHO SHOULD ATTEND:

Individuals interested in becoming certified Business Analysts

PREREQUISITES:

This course is suitable for experienced people who wish to prepare for the CBAP® exam. In order to attain CBAP® certification, you must meet the standard IIBA certification qualifications listed on the IIBA webpage (under certification).

LEARNING OBJECTIVES:

- Prepare to take the CBAP® or CCBA exam

- Learn BABOK®v2.0 terms, definitions, and processes

- Discover styles and types of questions found on the CBAP® exam

SECTION 1: CBAP® / CCBA EXAM OVERVIEW

- Exam format and timing
- Types of questions
- Passing requirements
- Study strategies
- The day you write

SECTION 2: COURSE FRAMEWORK

- What is the Business Analysis Body of Knowledge?
- Key Business Analysis definitions
- Stakeholders/Other influences
- BABOK® Knowledge Areas and their relationships
- Inputs and outputs

SECTION 3: BUSINESS ANALYSIS PLANNING AND MONITORING

- Planning the Business Analysis Approach and Activities
- Performing Stakeholder Analysis
- Planning and Managing Business Analysis Communication and Performance

SECTION 4: REQUIREMENTS ELICITATION

- Preparing the Requirements Elicitation activities
- Selecting the appropriate Elicitation techniques
- Documenting and Confirming the Elicitation results

SECTION 5: REQUIREMENTS MANAGEMENT AND COMMUNICATION

- Managing the Solution Scope and Requirements
- Capturing the Requirements Traceability
- Maintaining the Requirements for re-use
- Managing Requirements Conflicts
- Preparing the Requirements Package
- Building the Requirements communications plan

SECTION 6: ENTERPRISE ANALYSIS

- Defining the Business Need
- Assess the Capability Gaps in the Enterprise
- Determining the Solution Approach
- Defining the Solution Scope and Business Case

SECTION 7: REQUIREMENTS ANALYSIS

- Organizing and Prioritizing Requirements
- Specifying and Modeling Requirements
- Determining Assumptions and Constraints
- Verifying and Validating Requirements

SECTION 8: SOLUTION ASSESSMENT AND VALIDATION

- Assessing and Validating the Proposed Solution
- Determining Organizational Readiness
- Allocating Requirements
- Defining Transition Requirements
- Evaluating Solution Performance

SECTION 9: UNDERLYING COMPETENCIES

- Developing your Interaction and Communication Skills
- Describe the behaviors, knowledge and qualities that support the practice of Business Analysis
- Review the general competencies of a Business Analyst

SECTION 10: BUSINESS ANALYSIS TECHNIQUES

- Review the techniques referenced in the Knowledge Areas of the (BABOK® Guide)
- Determine the appropriate technique to use

SECTION 11: TESTING STRATEGIES FOR THE CBAP® / CCBA

- Simulated Exam
- Personal Study Plan Development and Preparation checklist